



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্বৰ দ্বাৰা প্ৰকাশিত

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GOVERNMENT OF ASSAM
ORDERS BY THE GOVERNOR
ADMINISTRATIVE REFORMS, TRAINING,
PENSION AND PUBLIC GRIEVANCES DEPARTMENT

NOTIFICATION

The 23th July, 2024

ecf No. 86182.- With a view to expediting settlement of pensionary claims of Govt. servants and retired employees within the framework of the prescribed Rules and Orders of the State Government, the Governor of Assam is pleased to re-constitute the “ Pension Adalat ” with the following senior officials:

1. Senior most Secretary to the Govt. of Assam,
ARTPPG Department : Chairman
2. Secretary to the Govt. of Assam,
Finance Department, or his nominee
not below the rank of Joint Secretary. : Member
3. Secretary, Judicial Department or his
nominee not below the rank of
Joint Secretary to the Govt. of Assam : Member
4. Secretary to the concerned Department : Member
5. Financial Adviser to ARTPPG Department : Member
6. Accountant General Assam or his
nominee not below the rank of
Deputy Accountant General : Member
7. District Commissioner of the
concerned district : Member

8. Director of Pension, Assam,
HOUSEFED Complex, Dispur, Guwahati-06 : Member, Convener.

The Adalat may associate an authorized representative of the Disbursing Banks as and when necessary. Concerned Heads of Departments will be required to be present personally at the time of hearing by the Pension Adalat.

The following matters shall be considered by the Pension Adalat :

1. P.P.O/G.P.O of retired Govt. employees which have not been finalized/sanctioned.
2. Wrong fixation of Pension at the initial stage against which the Pensioner's representation is pending in the Department.
3. Non-Revision of Pension due to revised fixation of Pay after retirement.
4. Non-completion of Pension cases due to differences between Pension Department and the Administrative Department concerned.
5. Cases of such pensioners who may have gone to Court of Law with a view to settling them outside the court.
6. Consider the cases of payment of interest on delayed payment of Pension/Gratuity.
7. Other grievances of Pensioners.

The following procedure shall be followed for effective functioning of Pension Adalat and for guidance of all concerned :

Venue/Time

1. Pension Adalats will be organized at all District Headquarters. There shall be atleast one sitting of the Adalat in such district in a financial year. It may also be conducted through Video Conference as and when required.
2. The ARTPPG Department being a nodal Department will fix the date of holding of Pension Adalats with the approval of the Chairman of the Adalat. The date of Adalat will be fixed at least 1(One) month in advance and intimation of the programme of the Adalat will be sent to the Administrative Department and District Commissioner of the concerned district and the other members of the Adalat.
3. The concerned District Commissioner will intimate notice of meeting sent by the ARTPPG Department to all Heads of Offices in his district with instructions to send a list of all pending pension cases in their respective offices in the prescribed proforma to the Director of Pension, Assam / Accountant General, Assam in respect of all departments under intimation to the ARTPPG Department, the District Commissioner concerned and the Administrative Department.
4. The District Commissioner concerned is to nominate a Liason Officer whom the Heads of Offices and the State Govt. may contact for settlement of Pension cases. All arrangements for holding the Pension Adalat in a suitable place capable of

accommodating around 100 pensioners with necessary infrastructure like furniture, Stationery etc. will be made by the office of the concerned District Commissioners. In case, the Pension Adalat is conducted through Video Conference, the concerned District Commissioners shall make the technical arrangements for the Video Conference in their offices.

5. List of pending cases are to reach the office of the Director of Pension and the ARTPPG Department at least 20 days prior to the meeting of the Pension Adalat, in order to examine and review the cases, Administrative Departments are to send the pending cases of the concerned district pertaining to their department to ARTPPG department and the Director of Pension, Assam at least 20 days prior to the meeting for hearing of pension cases by the Pension Adalat. It should be the personnel responsibility of the Heads of Department's Head Quarter offices and the Secretary of the Administrative Department to ensure that the cases are completed in all respects and supported with all necessary documents and entries in the service book complete and verified. While forwarding the cases to the ARTPPG Department, they will also give their opinion on each case.
6. The main objective of the Pension Adalat is to finalize and settle pending pension cases with promptitude so that retired Govt. servants are able to get their dues from the due date. Every officer dealing with pension cases must therefore give time and due care to all pension cases.
7. All Pension cases heard in Pension Adalats are to be decided on the spot within the framework of rules and orders issued on the subject. Minor procedural changes if required may be considered and action taken at the discretion of the Pension Adalat to expedite disposal of cases in the **Kritagyata Portal** in the interest of the pensioners.
8. Report on the cases heard by the Pension Adalat will be submitted by the Director of Pension and the Joint Secretary/Deputy Secretary/ Under Secretary, ARTPPG department indicating the No. of cases presented/disposed/not disposed and reasons thereof together with the observation of the Chairman of Adalat and to the Commissioner & Secretary/ Secretary of ARTPPG Department and to the Administrative Department to follow up the cases.

This modifies this Deptt.'s earlier notification No.PPG(P) 305/2000/128 dated 23-9-2003.

SHANTANU GOTMARE,

Commissioner & Secretary to the Government of Assam,
Administrative Reforms, Training, Pension
and Public Grievances Department.